

CHECKLIST FOR ACCREDITATION

During the visit each department / Faculty will be required to make available to the panel the following document;

- a) Student lists- all Level
- b) Staff List's
- c) Admission files of selected student's (All level)
- d) Students Handbook (department and or faculty)
- e) Examination question for the past three (3) years at all level
- f) Students scripts/ scores as in (c) above
- g) Marking scheme of past question paper
- h) Examination result
- i) Students' project
- j) External examiners' report /remark
- k) Evidence of examination malpractice cases(where applicable)
- l) Budget allocation to each department
- m) Report of student Work Experience
- n) Employers' report on the graduate of the programme
- o) Staff development for 3years
- p) List of book available
- q) Table 10 of SSF indicating physical facilities available
- r) List showing staff who have benefited from staff development
- s) Library holding

