

**UNIVERSITY OF ILORIN
CENTRE FOR INTERNATIONAL EDUCATION APPLICATION FORM FOR
“BROWN BAG” PRESENTATION AT SENATE
(OVERSEAS CONFERENCES)**

NOTE: Any misinformation on the part of the applicant will be liable to penalty by the University of Ilorin.

1. Name of Applicant:.....
2. Department:.....Faculty.....
3. E-mail address:.....Phone No:.....
4. File No:.....Rank.....
5. Present Post of Applicant:.....
6. Date of First Appointment:.....
7. a. Conference attended by the applicant:.....
.....
b. Venue:.....
c. Duration:.....From:.....To:.....
8. Title of Paper Presented.....
.....
9. Specific lessons and good practices of the conference:
 - i.
 - ii.
 - iii.

10. Indicate the importance of the conference to your academic field:

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.....

11. What active part did you play in the official programme of the conference?

.....
.....

12. I undertake to make copies of papers read available to the Director, Centre for International Education and the University Library on my return.

.....
Signature	Date	Name

NOTE: Upon resumption of duty after the trip, you are required to submit a photocopy of the International Passport pages that bear the immigration exit and entry stamp as proof that you have undertaken the journey. Failure to submit this may attract suspension of salary until compliance.

13. Comments of the Head of Department:.....

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Name	Signature	Date

14. Comments of the Dean of Faculty:.....

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Name	Signature	Date

15. Comments of the Provost (College of Health Sciences).....

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Name Signature Date

FOR CIE OFFICIAL USE ONLY

16. Comments of the Director:.....

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Director Signature Date
(Centre for International Education)

17. Comments of the Vice-Chancellor:.....

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Signature Date